

**Circular Letter**

His Excellency, the Deputy Governor,  
Rt. Hon. Speaker,  
The Chief Judge,  
The Chief of Staff,  
The Head of Service,  
Honourable Commissioners,  
Special Advisers/Executive Assistants,  
Senior Special Assistants/Special Assistants,  
Chairmen of Boards and Parastatals,  
Permanent Secretaries/Heads of Non-Ministerial Departments,  
The Clerk/Permanent Secretary Oyo State House of Assembly,  
General Managers/Executive Secretaries,  
The Chief Registrar,  
High Court of Justice,  
The Vice Chancellor, LAUTECH, Ogbomoso,  
The Vice Chancellor, First Technical University, Ibadan,  
The Vice Chancellor, Emmanuel Alayande University of Education, Oyo  
The Chief Medical Director, LAUTECH Teaching Hospital, Ogbomoso,  
The Rector, The Polytechnic, Ibadan,  
The Rector, Oke-Ogun Polytechnic, Saki,  
The Rector, Ibarapa Polytechnic, Eruwa,  
The Provost, Oyo State College of Agriculture and Technology, Igboora,  
The Provost, Oyo State College of Education, Lanlate,  
The Provost, Oyo State College of Nursing and Midwifery, Ibadan,  
The Provost, Oyo State College of Health Science and Technology, Ibadan

**TREASURY BOARD MEETING FOR YEAR 2024 BUDGET**

I wish to inform you that the Treasury Board Meeting for Year 2024 Budget chaired by His Excellency, Governor 'Seyi Makinde has been scheduled to hold between Monday, 20<sup>th</sup> and Tuesday, 21<sup>st</sup> November, 2023 at the Executive Council Chamber, Office of the Governor, Secretariat, Ibadan at 10.00 am prompt.

2. Relatedly, all Ministries, Department and Agencies (MDAs) are expected to attend the meeting to present their 2024 Budget Proposals using the attached Pre-Treasury Figure.
3. All MDAs are therefore, expected to submit twenty (20) hard copies as well as the soft copy of their approved Pre-Treasury Figure, alongside a summary page detailing how their

budget proposals have incorporated the programmes in the Roadmap For Sustainable Development (2023-2027) and the requests from the Stakeholders Engagement and Town Hall Meetings held across the seven (7) geo-political zones in the state, not later than Friday, 17<sup>th</sup> November, 2023. Please note that there will be no extension of time for submission of returns.

4. Further clarification on the content of this Circular Letter should be sought from the Director of Budget, Room CS 29, Ministry of Budget and Economic Planning, Finance Building, Secretariat, Ibadan.



**Professor Musibau Babatunde,  
Honourable Commissioner.**